

	EMERGENCY RESPONSE TO CORRECTIONAL FACILITIES	Operations Order 6.5.02
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1. PURPOSE

The purpose of this policy is to provide guidance to employees when responding to emergency assistance requests at correctional facilities located within the City.

2. EMERGENCY RESPONSE TO CORRECTIONAL FACILITIES

A. In the event a correctional facility located within the City experiences an emergency situation, the Department will provide immediate assistance.

- (1) The Department's function will be limited to that of support for the responsible agency.
- (2) Phoenix officers will return to normal service as soon as the situation has stabilized or the responsible agency is able to bring in manpower reserves to relieve Phoenix officers.

B. Correctional Facilities Holding Prisoners Within the City Limits

(1) Arizona Department of Corrections (ADC)	• Adobe Mountain Juvenile Facility, 2800 West Pinnacle Peak Road • Arizona State Prison Complex (ASPC)-Phoenix (Alhambra), 2500 East Van Buren Street • Special Programs Unit, 2500 East Van Buren Street • Federal Correctional Institution, 37900 North 45th Avenue • Flamingo Facility, 2500 East Van Buren • Triumph Unit of the Arizona Department of Corrections, 2500 East Van Buren
(2) Maricopa County Sheriff's Office (MCSO)	• 4th Avenue Jail, 201 South 4th Avenue • Intake, Transfer, Release (ITR), 2670 S 28th Drive • Towers Jail, 3127 West Durango • Jail Annex (males), 3001 East Watkins
(3) Juvenile Court Center	• 3131 West Durango Street (Court Facility) • 3129 West Durango Street (Juvenile Detention Facility) • Adobe Mountain Correctional Facility, 2800 West Pinnacle Peak Road

C. Emergency Response Procedures

- (1) This guideline is purposely general and flexible due to the number of variables in location, type of emergency, number of participants, etc.
- (2) Refer to the following chart for procedures:

(a) The person initially receiving the request for assistance will: • Obtain a specific location to meet an on-duty supervisor of the requesting agency. • Ensure a Phoenix police supervisor is notified of the request for assistance.
(b) The first Phoenix officer on the scene will: • Contact the requesting agency supervisor at the specified location and determine the following: * Exact nature of the call or emergency * Approximate number of inmates and guards involved * Requested scope of the Department's response * Necessity of a perimeter (if one is needed, perimeter positions will be immediately provided for responding units) * Any unusual hazards or conditions, such as inmates with weapons, hostages, or toxic fumes (continued on next page)

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2. C. (2) Refer to the following chart for procedures: (continued)

(c) The first sergeant on the scene will:
• Ensure a liaison with the responsible agency has been established. • Assume responsibility for the perimeter and location of units. • Evaluate the need for police response into the interior of the facility. • Evaluate manpower and support services needed. • Determine a staging area for responding units.
(d) The first lieutenant on the scene will:
• Establish a command post if an extended operation is expected. • Reassess manpower and equipment needs. • Ensure a log is established and confirm unit locations. • Clear a radio channel for the operation and begin preparations for an extended operation, such as officer relief, additional supplies, or media liaison.

- (3) The duration of an extended operation will be the decision of the duty commander or the highest ranking command officer on the scene.

Last Organizational Review: